

# Equipment Loan Program 2019 Application Form (Vic)

Cystic Fibrosis Community Care's Equipment Loan Program provides essential equipment for CF Community Care members in Victoria who have cystic fibrosis (CF) to borrow. Available equipment includes:

- medical and physiotherapy equipment such as nebuliser pumps, oxygen concentrators, and a wheelchair.
- laptop computers for educational use by primary and secondary students who have CF.

For more information on the types of equipment that can be borrowed visit our website at [www.cfcc.org.au](http://www.cfcc.org.au). Please read the details on page 2 for the terms and conditions and how to apply.

## Your details

Name of person with CF:		CF Clinic:
Name of Parent / Guardian (if person with CF is a child)		
Email:		Phone:
Address:		
Suburb / Town:	State:	Postcode:

## Request details

Equipment being requested:		
Date to pick up equipment:	Date to return equipment: <i>(max. 1 month for medical / physio equipment)</i>	
<input type="checkbox"/> I agree to the terms and conditions detailed on this CF Community Care Equipment Loan application form <input type="checkbox"/> I understand that if I do not return the loan equipment to the CF Community Care Melbourne office by the agreed date my credit card (listed below) will be charged \$50 a month, or part thereof, until the equipment is returned		
Card number:        /        /        /	Expiry date:        /	CVV:
Name on card:	Signature:	

## Referral for oxygen concentrator

<input type="checkbox"/> I confirm that use of an oxygen concentrator is suitable for the person listed above	
Name of Respiratory Physician:	Hospital / Service:
Signature of Respiratory Physician:	Date:

## Sharing your story

Are you prepared to provide photos, comments and / or a written story or testimonial for use by CF Community Care in newsletters and reporting to funding bodies? (The answer to this question will not affect your chance of receiving the grant).

- Yes - Please tick all the ways you are willing to provide information:         No
- Photos         Comments         Written story

## Privacy and consent

I agree to the collection of the data on this form by CF Community Care and acknowledge that all personal information provided on this form will be placed on CF Community Care's database and used for purposes associated with its service and business operations / events. It will not be provided to any other person or organisation, without my prior consent, unless required by law. The CF Community Care privacy policy provides information on how to access your personal information held by CF Community Care and how to seek correction of such information if required. The privacy policy also contains information about how to make a complaint about any breach of privacy legislation. For further details of CF Community Care's privacy policy view the policy online at [www.cfcc.org.au](http://www.cfcc.org.au)

CF Community Care welcomes feedback. You can provide feedback online at [www.cfcc.org.au](http://www.cfcc.org.au) or by contacting CF Community Care

## How to apply

1. Complete all sections of the Equipment Loan application form.
2. Send it to Programs and Support Services, CF Community Care via:  
E: [support@cfcc.org.au](mailto:support@cfcc.org.au)  
M: 80 Dodds Street Southbank VIC 3006  
F: (03) 9686 3437
3. We will contact you about your application within five business days of receiving it
  - Please call us if you need a more urgent response

## Terms and conditions

You must:

- Be a 2019 member of CF Community Care
- Be a resident of Victoria (inc. selected NSW border towns)
- Have CF or be the primary parent / carer of a child aged under 18 years who has CF

**Medical and physiotherapy equipment** can be borrowed for free for a maximum initial period of one month unless otherwise arranged.

**Oxygen concentrators** can only be borrowed if you have a referral from your Respiratory Physician.

**Computer equipment** can be borrowed for free for a maximum initial period of six months unless otherwise arranged.

You will need to supply your own tubing, masks, handsets, and medicine cups when borrowing nebuliser pumps and oxygen concentrators.

All CF Community Care equipment should be collected from and returned to the CF Community Care Melbourne office by the agreed date. If the equipment is not returned by the agreed date:

- you will be charged \$50 per month, or part thereof until the equipment is returned, AND
- you will not be able to access any Community Care programs and services until the equipment is returned.

You agree to keep the equipment clean and in good condition while on loan.

- All equipment faults must be reported immediately to CFCC.
- You will be charged for all repair charges and / or replacement costs other than for reasonable wear and tear.

Bookings for loan equipment can be made up to three months in advance.

The equipment remains the property of CF Community Care at all times and cannot be sold, hired, loaned, modified or repaired without permission from us.

A completed application form must be provided.

## Need more information?

If you have any questions or would like more information about the Equipment Loan program or any of CF Community Care's other services, contact us on:

W: [www.cfcc.org.au](http://www.cfcc.org.au)

E: [support@cfcc.org.au](mailto:support@cfcc.org.au)

P: (03) 9686 1811

M: 80 Dodds Street, Southbank VIC 3006

Office use only			
Date received:	Application successful: <input type="checkbox"/> Yes <input type="checkbox"/> No, why .....		
Equipment:	Pick up date:	Return date:	
Approved by:	Date approved:	Applicant notified:	Date equipment returned:
Returned equipment checked by:		Fees charged: <input type="checkbox"/> Yes <input type="checkbox"/> No	Amount:
If fees charged, why?			